

## REQUEST for a referral to the West Cumbria Anti-Social Behaviour Partnership

The following minimum information must be provided to enable the referral to be added to the ASB Database, a search for multi agency information to be made, and inclusion on an Anti-Social Behaviour intervention meeting to take place.

Once fully completed the referral form should be sent to : [WesternASBOTeam@cumbria.police.uk](mailto:WesternASBOTeam@cumbria.police.uk)

Queries should be directed to : [Sgt Richard Farnworth on 01900 604 531](#)

ALL FIELDS MUST BE FULLY COMPLETED OR THE REFERRAL FORM WILL BE RETURNED									
Full name of REFERRAL <sup>1</sup>						Nickname			
Date of birth		Age		Gender		Ethnicity		If a youth, CID 5 submitted? (delete as appropriate)	YES NO
Name(s) of parent(s)/guardian(s)						Relationship			
Full address of referral <sup>1</sup> (including Post Code)									
Tenure? (X as appropriate)	Private rent		Council rent		Housing Association rent		Owner occupier		Homeless
If tenancy, name of landlord									
Details of children in household									
Details of ASB activities <sup>2</sup>									
Please provide a comprehensive report regarding the ASB that is taking place. Where appropriate include information on 1: Housing (tenancy sheets, relevant letters and reports) 2: Education (attendance, behaviour/exclusion logs, relevant letters and reports) 3: Police (CIS, Polis logs including log number) 4: Environmental Health (log sheets, relevant letters and reports).									
Known associates									
Details of other agencies involved									
When did the problem start? (state approx date)									
What actions have been tried to date? (Give details of reprimands, warnings, letters, meetings, etc and include dates and times as appropriate)									
If an ABC is to be issued, state the conditions requested, examples of which can be found below <sup>3</sup> . It is recommended that no more than five conditions are added.									
1. not to act in any manner which causes or is likely to cause harassment, alarm or distress to any other person									
2.									
Referral Agency				Referral Officer					
Date				Contact phone no					

Guidance notes for completion:

1. The **REFERRAL** is the **alleged perpetrator** – *not the victim*
2. **Details of ASB activities** must have taken place during the preceding 6 months and must be specific – alleged activities will only be accepted if full details of those alleging the activities are included
3. **ABC Conditions** - the following list is not exhaustive and is intended to give examples which can be reworded to suit the particular circumstances :-  
I agree:

- Not to act in a manner that causes or is likely to cause harassment, alarm or distress to any other person.
- not to throw any form of missile at any type of property, ie house or car
- not to damage or attempt to damage any property belonging to any other person.
- not to enter the boundary or any other part of anyone's home including their garden without their consent
- not to act in a threatening, intimidating or aggressive manner
- not to possess, consume or be under the influence of alcohol or any illegal substance in any public place and not to encourage others to do so
- not to use any violent conduct towards any other person and not to make any person fear that violence may be used against them
- that when I am on school premises I will not be abusive towards staff and pupils but will behave responsibly and respectfully at all times
- not to play on the road
- that I will always let adults who have responsibility for me know where I am
- not to truant or be late for school and not to be on the school premises out of school hours without permission
- not to carry any offensive weapon at any time and not to threaten to cause harm to any person at any time, and not to incite others to do so
- not to swear or use abusive or obscene language which other people may find offensive
- not to provide support or encouragement to anyone behaving in an anti social manner
- not to set or attempt to set fires
- that I will engage and participate in the support package that has been offered to me